

TRAINING BULLETIN

Number 177

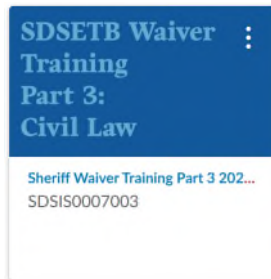
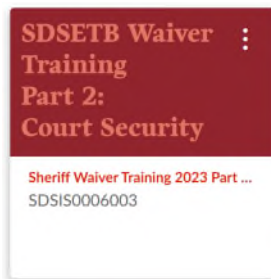
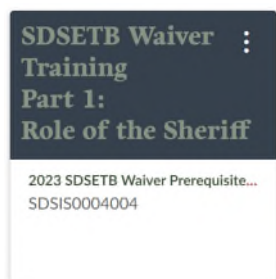
COMMONWEALTH OF PENNSYLVANIA

September 2023

WAIVER TRAINING SCHEDULE 2024

The Waiver Training Academy will continue to be conducted in the hybrid format as originally implemented in 2022. The Waiver Training will consist of 40 hours of on-line training through Temple University and 40 hours (1 week) of residential “in-class” training at Penn State University.

Sheriffs and deputies are required to complete the on-line training through Temple Canvas prior to being eligible for enrollment and attendance at the residential portion of the Waiver Training. This will require the county to enroll the deputies in Sheriff and Deputy Sheriff Information System (SDSIS) in an online Waiver Prerequisite class (WP). The waiver prerequisite class consists of 4 courses; Role of the Sheriff, Court Security, Civil Law, and Comprehensive Legal Updates. All 4 courses must be successfully completed to register for the residential waiver course.



Upon completion of the on-line portion of the Waiver Prerequisite class, sheriffs and deputies are eligible to attend the residential portion of the Waiver Training. The counties must submit a partial training waiver application, electronically, using SDSIS. Registration for the residential portion of the Waiver Training will not be available until the required on-line training is completed and the waiver application is approved by program staff. An instruction guide is attached to this bulletin.

Reimbursement will be authorized upon successful completion of all 80 hours of training.

To access any on-line training courses offered by Temple University, sheriffs and deputies are required to create their own individual user access to the SDSIS. The SDSIS Login User Guide can be found here:

<https://www.pccd.pa.gov/training/Documents/Deputy%20Sheriffs%20Education%20and%20Training/SDS%20Keystone%20Login%20Guide.pdf>

After creating access to SDSIS, PCCD will authorize Temple University to enroll the sheriff or deputy in the online training courses. Temple University will send an email to each sheriff and deputy with instructions on accessing the online training.

2024 Waiver Training Courses

W-24-01	April 8, 2024 – April 12, 2024	Penn State, University Park
W-24-02	June 10, 2024 – June 14, 2024	Penn State, University Park
W-24-03	October 7, 2024 – October 11, 2024	Penn State, University Park

NOTE: A minimum of 20 students will be required to offer a class. If the minimum is not met 30 days prior to the class start date, the class will be cancelled, and enrolled students will be transferred to the next class.

A user guide was previously provided and is available and a training video is also available on the PCCD website.



PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
SHERIFF AND DEPUTY SHERIFF EDUCATION AND TRAINING BOARD

P.O. Box 1167, Harrisburg, PA 17108-1167
Telephone (800) 692-7292 — FAX (717) 783-7140
www.pccd.pa.gov